

# Officer and Delegate Positions

## **President**

The President presides at all meetings and calls meetings of the members, or the Board of Directors as needed. Ensures that all Bylaws and rules are enforced and supervises all the affairs of the organization. The President appoints all committees and chairs as authorized by the bylaws or the Board of Directors.

## **Vice President**

The Vice President assists the President in all matters pertaining to the affairs of this organization and will act as interim President in the event that the President is unable to serve. The Vice President oversees and stays in communication with all committees and chairs to stay abreast of discussions and matters of each. The Vice President is responsible for securing and working with AgFest vendors.

## **Secretary**

The Secretary keeps a record of all the proceedings of the Board of Directors and members, conducts all official correspondence of the organization, keeps an accurate current role of membership, and is responsible for all Board and member notices. Records all official votes on AgFest business and will use the roll of Members in Good Standing for physical votes on business requiring a majority or two-thirds decision.

## **Treasurer**

Maintains accurate accounts of the properties and business transactions of the organization, deposits all monies to the credit of this organization as designated by the Board of Directors, accept membership applications and fees and submits new members to be voted in, signs all checks for the disbursement of the funds.

## **Delegates**

4-H and FFA Delegates represent the organization from which they are appointed, three each plus one alternate from San Joaquin County 4H/Grange and FFA chapters residing in San Joaquin County. Delegates vote on behalf of their representative organizations and keep the organization informed of all actions taken by the Board.